

Supervisor Information Form

For Directed Studies Course (EBC5990 and EBC5991)

Please complete and return to CBY – 111.

1. Term and Year: _____ Course Code: _____

Student Name: _____ Student Number: _____

Email Address: _____

2. Directed Studies Topic and Outline (attached): _____

Please attach a detailed outline of the directed studies course, including topics covered, specified deliverables, evaluation criteria and breakdown of percentages assigned. This should resemble a course outline. Neither reading nor summarizing existing literature is sufficient for directed studies. The student and directed studies supervisor must sign the attached outline. The student will be permitted to register in this course once the Graduate Director has approved the outline.

If the work carried out in a directed studies course is also part of a Master thesis, then it must be declared in the introductory chapter of the thesis, and the thesis must contain sufficient additional content to merit the thesis requirement for the degree. Completion requires that a copy of the results or report be submitted to the Graduate Academic Assistant.

3. Work in directed studies will be declared in the introductory chapter of thesis.
- Work in directed studies will not be declared in the introductory chapter of thesis.
- To be decided at a later date.

4. Directed Studies Supervisor: _____

5. Signatures:

Student _____ Date _____

Directed Studies Supervisor _____ Date _____

Graduate Director _____ Date _____

(Please refer to the note at the back of the page)

EBC5990 and EBC5991

- Before registering in a directed studies course, EBC5990 or EBC5991, a student must submit a topic proposal signed by a faculty member who will act as the supervisor and examiner for this course. The Graduate Director must approve this proposal. The proposal must detail a topic, specific deliverables, a tentative schedule and a mode of attribution for marks. Neither reading nor summarizing existing research is sufficient for directed studies.
- It is fundamental that any piece of work be used for obtaining credits only once throughout the studies of a student. For example, there must be a significant difference between any directed studies course and any other course taken by the student, including a Masters research project or MSc or PhD thesis. Consequently, if the work carried out in a directed studies course is also part of a thesis, then it must be 'declared' in the introductory chapter of a thesis, and the thesis must contain sufficient additional content to merit the thesis requirement for the degree without already credited part.
- Completion requires that a copy of the results or report be submitted to the Graduate Academic Assistant.
- EBC5990 and EBC5991 can only be taken once each per program.